

WOLFRETON SCHOOL and SIXTH FORM COLLEGE

Policy Document PROVIDER ACCESS POLICY

Status:	Live
Policy Owner (Position)	Deputy Headteacher – Quality of Education
Statutory / Recommended	Statutory
Date of Adoption	January 2020
Frequency of Review	Every two years
Revision	003
Latest Review Date	January 2023
Advisory Group	LGB
Linked Documents	Careers Policy

1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2. Student entitlement

Students in Years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To a minimum of six encounters with a provider of technical education qualifications or apprenticeships (2 in Years 8 and 9; in Years 10 and 11; and 2 in Years 12 and 13).
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Students in Year 7 are entitled to careers guidance.

3. Management of provider access requests

Procedure: A provider wishing to request access should contact:

Name	Mrs L Scaife
Role	Careers Leader
Telephone	01482 659356

Providers will need to arrange to meet with representatives of the SLT and Careers team to discuss the aims of the required access to enable the selection of an appropriate event that gives access to particular groups of students.

Wolfreton is happy to arrange appropriate sessions but these must be scheduled at an appropriate time within the CEIAG programme. This will allow students to make decisions based on accurate information in the correct context.

4. Opportunities for access

A number of events, integrated into the school careers programme, may offer providers an opportunity to come into school to speak to students and/or their parents/carers, some examples are given below:

Year	Event
Year 8	Careers Enrichment (November)
Year 9	Key Stage 4 Open Evening (March) University Ace days (July) Apprenticeship Assembly
Year 10	Skills Yorkshire and the Humber Careers Fair (March) Work Experience (June) Sixth Form Subject Fair (July)
Year 11	Sixth Form Open Evening and Careers Fair (October) Careers Enrichment Day including employer interviews and a presentation from Amazing Apprenticeships (October)
Year 12	PSHE Enrichment Days and Assemblies Post 18 Choices
Year 13	PSHE Enrichment Days and Assemblies

Providers should contact the Careers Leader in the first instance to allow us to identify a suitable opportunity, the available facility may vary and can be discussed and agreed in advance of any visit.

Providers are always welcome to leave a copy of their prospectus or other relevant course literature with the Careers Leader who will arrange for it to be made available to students.

A copy of any prospectus, handouts, literature and the script of any presentation must be sent to the Careers Leader at least one full week before any visit to the school for approval.

5. Previous providers who have been invited in to Wolfreton include:

ASK – National Apprenticeship Service	Hull Trinity Nautical College
Avant Training	Humber Energy Skills Training Academy
Bishop Burton College	HYA Training
East Riding College	JTL
H.E.T.A	McArthur Dean Training Ltd
The Hull Business Training Centre	North Humberside GTA
Hull College	QPD
Hull Training and Adult Education	The University of Hull
Hull FC Centre of Excellence	

6. Complaints

Any complaints regarding Provider Access should be referred to the Complaints Policy.