

Minutes of the Meeting of the Local Governing Board of Wolfreton

In the Conference Room on Monday 22 April 2024 at 17:00

GOVERNORS PRESENT:

Ms H Power (from 17:20, Chair, HP), Mr D Gath (DG), Miss S Kukuc (Headteacher, SK), Mr T Leech (TL), Mrs M Morgan (from 17:39, MM), Mr A Paffley (AP), Mrs E Papaglimis (EP), Mr C Petrariu (CP), Mr S Walsh (SW), Mr K Woodcock (KW)

ALSO IN ATTENDANCE:

Mrs R Appleyard (RA), Mr M Carruthers (MC), Mrs L Craxton (Clerk, LC), Miss L Hull (LH), Mr J O'Brien (from 17:20, JOB), Mrs J Perry (JP), Mrs L Taylor (from 17:36, LT), Mrs L Warnett (LW)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

46 WELCOME AND INTRODUCTIONS

TL welcomed everyone to the meeting and explained MM, JOB, HP and LT would be joining as soon as possible. All had prior commitments within the Trust

47 APOLOGIES

Apologies had been received from P Smith

Resolved: That consent be given to the above-named governor

48 DECLARATIONS OF INTEREST

None declared for this meeting

49 MINUTES OF THE LAST MEETING

Resolved: The minutes of the meeting on 22 January 2024 were declared a true record and are to signed by the Chair, HP

50 MATTERS ARISING

ACTION: SK to include a PP Provision Map graphic in a future Headteachers Report
Completed

ACTION: SK to include table of PP and DA uptake of enrichment opportunities in the next HT Report **Completed**

ACTION: Governors to liaise with SK on themes they would like to see included in the HT Report **Ongoing**

ACTION: JOB to look into an extra column in the SDP indicating where the relevant information is in the SEF **Carried Forward**

ACTION: MM, CP and KW to complete the Role of a School Governor Module on The National College before the end of the half term **See minute 58**

ACTION: CP, PS and KW to complete the annual GDPR module before the end of the half term **See minute 58**

51 HEADTEACHERS REPORT

- Continued Professional Development (CPD) continues to be a key priority
- Whole staff training and curriculum team meetings taking place
- Whole staff training has included SEND
- Faculty Walk Thru's have focused on, amongst others:
 - English (Teaching to the Top), Computing (Cold Calling), MFL (Knowledge Organisers) and PE (Retrieval)
- Individual CPD is taking place with various NPQs underway
- WS currently has 10 ECTs (5 ECT1 and 5 ECT2)
- Recruitment remains a concern nationally as well as locally
- Recent external QA of the Quality of Education showed students and staff are proud of their school and leaders are committed to ensure students experience a high quality education
- Positive Consortium Sixth Form review carried out by Richard Williman
- 254 students eligible for pupil premium funding
- Badminton (mixed) and football (boys) remain popular extra-curricular activities

C: (SK) The Trust, along with Vantage, is supporting with individual CPD

Q: (EP) We know the government is proposing adding VAT to private school fees. This will see a lot of students leaving private education, is this on your radar?

SK: The birth rate is reducing so this should counteract this to some extent but we simply don't have the building space for more than 270 per year group, regardless of the need

Q: (CP) The school led tutoring grant has dropped, why?

LW: It's linked to the percentage of government contribution and if that drops, it has a knock-on effect

JOB and HP joined the meeting at 17:20

C: (TL) The current system for school trips – first come, first served – sees a lot of students missing out. Some go on all; some miss out altogether

C: (SK) We are training more staff to be able to have the capacity to take more children out. In some instances, PP are prioritised but not for all. Parental feedback has been received and taken on board. The plans are in place to scale up, but this will take time

C: (JP) We are planning another whole of Year 7 trip

C: (SK) We are funding that Year 7 trip this year



Q: (TL) Those who don't go on the trip, do they do work on the topic in the classroom?
 SK: Yes but this would also be dependent on timetable and may not be possible on the actual day of the trip
 Q: (AP) Are the lunchtime clubs proving more popular than the after school clubs?
 SK: Football and rugby are across lunch and they are very popular. Drama, another popular activity, is offered at both lunchtime and after school
 C: (RA) The majority is lunchtime but can be quite mixed

52 PERFORMANCE

52.1 Performance Data Report

Key Stage 4 Progress and Attainment

	Attainment 8				Basics % 9-4				Basics % 9-5			
	All	PP	SEND EHCP	SEND SUPP	All	PP	SEND EHCP	SEND SUPP	All	PP	SEND EHCP	SEND SUPP
2024 Target	54	48			78	68			56	41		
Autumn Mocks	38.8	26	16.8	20.2	46	12	0	6	24	4	0	6
Spring Mocks	42	28	18	23	49	28	0	13	27	4	0	0

Key Stage 5 Progress and Attainment

	L3 Value Added	A-Level APS	A-Level Value Added	Applied General APS	Applied General Value Added
2024 Target	0.25	40	0.3	31	0.2
Autumn Mocks	-0.47	33	-0.54	26	-0.24
Spring Mocks	-0.3	36	-0.24	17	-1.43

A Level subjects:

Spring 2023 Mocks A* - A = 23.1% / Spring 2024 Mocks A* - A = 21.7%
 Spring 2023 Mocks A* - B = 44.2% / Spring 2024 Mocks A* - B = 51.1%
 Spring 2023 Mocks A* - C = 70.8% / Spring 2024 Mocks A* - C = 71.7%
 Spring 2023 Mocks A* - E = 94.2% / Spring 2024 Mocks A* - E = 98.9%

C: (LW) Improvements have been seen between Autumn and Spring interventions and the holiday sessions are showing a positive impact
 Q: (DG) Where have the targets come from? Roughly half of the subjects are grade 3 but the target is 5.5
 LW It's FFT20 data using KS2 for Year 11. It is aspirational
 Q: (AP) What are the long-term plans for the bigger cohorts with grades below 4? Are there strategies in place?
 LW: There are 4 Business groups in year 11 and 2 in the current Year 10. Staff absence has impacted and they are all doing GCSE Business. Moving forward this will change to BCert and we will limit numbers
 C: (SK) Looking ahead, the Business colleague will be able to collaborate with other Trust Business teachers too
 Q: (EP) Is the PE grade practical or theory?
 LW: The mock is theory. The predictions factor in the practical element

Signed by the Chair:



Date: 15/07/2024

Q: (KW) There is no downward trends in Autumn/Spring data but there is very little difference, are you concerned?

LW: It depends which subject you are looking at. There are marginal increases but they still show progress. The paper was harder in the Spring mock. There's not as much increase as we saw last year between Autumn and Spring

C: (SK) The students are provided with many interventions

Q: (AP) When it comes to 6th Form data, can we see more of a distribution of WS and the other Consortium 6th Form students as a group?

LT: Yes

ACTION: LT to include group context data in the next performance report

52.2 Attendance and Behaviour

Attendance

- Overall attendance from 01/09/23 – 22/03/24 is 92.7%
- Year 12 highest at 96.2%, Year 11 lowest at 90.6%
- Boys and girls relatively even at 92.6% and 92.8% respectively
- Strengths include the 100% club – students are proud to wear their badges and are striving for all 3 (bronze, silver and gold)
- Areas for development include attendance across KS4 and PA in Year 10
- Great progress made with SEND, PP and FSM

Q: (HP) When it comes to the 100% Club, how do you account for illness absence?

JP: We start afresh each term so awards can still be given

C: (JP) Home visits are proving successful

Q: (DG) What about lates?

JP: They are massively reduced

C: (LH) We have introduced same day sanctions, detentions are given that lunchtime

Q: (MM) Do you take public transport issued into account?

LH: Yes. We can usually identify that and adjust accordingly. We have a common sense approach

Behaviour

- 263 days (86 students) lost to suspensions
- Year 9 highest with 86.5 days lost (33 students), Years 12 and 13 have recorded no suspensions
- 1 permanent exclusion
- Girls have received more suspensions than boys
- 14 double DA students have been suspended so far this academic year
- Majority of suspensions (65%) issued for persistent disruptive behaviour
- 131 bullying concerns logged, 18 remain active
- 4 students currently accessing alternative provision
- Students continue to engage with the broad range of pastoral interventions
- 1.2m rewards given out so far
- Improving behaviour has been seen

Q: (TL) There have been 1.2m rewards, how many negatives have been given?

LW: 65% negative, 94% positive

Q: (TL) Can we see a breakdown of PP and SEND warnings?

LW: Yes. I think it's important to note that comments are adjusted dependant on need



C: (LH) Real success has been seen in Rushanje House

ACTION: LW to include summary of PP/SEND warnings in next attendance and behaviour report

LT and LW left the meeting at 17:45

53 SCHOOL DEVELOPMENT PLAN

Priority 1: Secure a strong culture and climate for learning and engagement in line with our Values – Continually raising our BAR (Behaviour, Attendance and Recognition)

WS on the right track and progress has been made across Autumn and Spring in respect of raising aspirations

Priority 2: Improve outcomes for all students through a consistently impactful curriculum, consistently impactful teaching and use of assessment and consistently impactful intervention

Significant work has been done and group 10 have shown great progress

Priority 3: Further develop a Personal Development offer that prioritises positive mental health and well-being support and provides a world class 'entitlement offer' and rich 'elective offer' providing opportunities to develop character and well-being

The mental health strategy is on track but more work is needed on the colours and house strategies

Priority 4: Further improve outcomes and engagement Post-16

Further developing the use of data is ongoing

Q: (HP) You've identified a 40% gap. How will you measure progress?

SK: Through the reading data. To date, not all have been retested

C: (RA): The work done on P2 has led to an increase in reading age. A wide range of interventions are underway with some new ones that started today. Improvement is significant for those students

C: (AP) I recently visited a specialised school and some of the facilities, support and interventions seen there are mirrored at Wolfreton

54 SAFEGUARDING REPORT

- 9 LAC on roll
- 634 Causes for Concern logged
- 23 Operation Encompass alerts received
- Support includes Tigers Trust, Bounce Forward and SMASH along with the Trust counsellor and wellbeing dogs
- Whole staff training has taken place regarding LGBTQ+ and awareness has been raised



C: (MM) A lot of texts have not moved with the times to accommodate female authors and LGBTQ+

C: (MC) The Reading Cannon has more modern texts but classroom texts are a work in progress. We are raising awareness of diversity across the board

C: (SK) GCSE texts come from the exam board so we can't commit to them changing as we have no say but we do appreciate the feedback

Q: (AP) Children now have access to electronic devices much younger – have you spotted any links between access and mental health issues?

MC: The general trend is they already have devices when they come to us in Year 7. A degree of education is needed sometimes. Tik Tok is a problem

MC left the meeting at 18:38

55 SEND REPORT

- 214 SEN on roll. This equates to 14.9% of the school population
- 42 with an EHCP, 171 receiving SEND support
- Year 7 highest with 66 SEND students, Year 12 lowest with none
- Primary area of need predominantly autism spectrum disorder
- Teaching is adapted as needed and a bespoke life skills programme supplements mainstream PSHE lessons
- Reading interventions showing a positive impact

Q: (DG) There are national issues in recruiting LSA's, how is staffing?

RA: It continues to be an issue. We have given a lot of training to TAs and HLTAs

Q: (TL) Are there plans for future SEND training?

SK: The CPD strategy will look at whole school, faculty and individual training

Q: (MM) Could we see the secondary area of need in the SEND table?

SK: Yes, I will add it

ACTION: Secondary area of SEND to be added to the table in the report

56 COMPLAINTS OVERVIEW

- 6 complaints received in the Spring term. 1 remains open
- Majority of complaints received since June 2023 centre around uniform

57 GOVERNOR LINK VISITS

HP conducted a catch-up visit with SK on 20 December 2023

Sixth Form, Rewards, cycling to school and Rushanje House were among the matters discussed

- Sixth Form – HP to continue to work with WS to look at ways of attracting and retaining students
- Rewards – Golden ticket is a great initiative
- Cycling – Humberside Police visited the school and handed out bike lights
- Rushanje House – a welcoming and calm atmosphere was observed. HP encouraged all governors to visit the provision



AP conducted a Sixth Form visit on 20 March 2024

Discussions comprised of 3 main areas: strengths and areas for development, recruitment and extra-curricular activities

Strengths include Applied generals in a positive position, Positive VA predicted, positive feedback from learning walk conducted by R Williman

Areas for development include monitoring of travelling students, increasing the number for DA, SEN and EAL

Recruitment is ongoing and local competition remains a challenge

Extra-curricular activities continue to go from strength to strength with more trips planned, Oxbridge support and taster sessions

58 GOVERNOR TRAINING

All governors with outstanding training were urged to complete as soon as possible

ACTION: Certificate in the Role of a School Governor: DG, MM, CP, HP and PS to complete before the half term

ACTION: Annual Certificate in Data Protection & GDPR for Governors and Trustees for Secondary Schools & Academies (2023-2024): DG, MM, CP and PS to complete before the half term

ACTION: Annual Certificate in Safeguarding for Governors and Trustees for Secondary Schools & Academies (2023-2024): CP to complete by the end of April

59 POLICIES FOR REVIEW

59a CEIAG Policy

The CEIAG Policy was tabled for approval

Resolved: The CEIAG Policy was approved

59b Critical Incident Plan Policy

The Critical Incident Plan Policy was tabled for approval

Resolved: The Critical Incident Plan Policy was approved

59c Fire Evacuation Policy

The Fire Evacuation Policy was tabled for approval

Resolved: The Fire Evacuation Policy was approved



59d Lockdown Policy

The Lockdown Policy was tabled for approval

Resolved: The Lockdown Policy was approved

59e Provider Access Policy

The Provider Access Policy was tabled for approval

Resolved: The Provider Access Policy was approved

60 DATE OF NEXT MEETING

Monday 15 July 2024, 17:00. Pre-meet at 16:30

61 AOB

61.1 Update on Uniform Policy (JOB)

JOB informed the LGB that from September 2025 a Trust wide Uniform Policy would be in place. Very few changes will be seen to the current WS policy and, where applicable, logos and badges will not change. Affordability is the driver for the new policy

61.2 K Woodcock (KW/SK)

KW stated this would be his last meeting. KW has been a valuable member for the LGB for 8 years and all wished him well for the future

SK noted KW has always provided respectful and robust challenge, supported the school throughout his tenure and will be greatly missed

62 ACTION POINTS

62a ACTION: Governors to liaise with SK on themes they would like to see included in the HT Report (**minute 50**)

62b ACTION: JOB to look into an extra column in the SDP indicating where the relevant information is in the SEF (**minute 50**)

62c ACTION: LT to include group context data in the next performance report (**minute 52**)

62d ACTION: LH to include summary of PP/SEND warnings in next attendance and behaviour report (**minute 52**)

62e ACTION: Certificate in the Role of a School Governor: DG, MM, CP, HP and PS to complete before the half term (**minute 58**)

62f ACTION: Annual Certificate in Data Protection & GDPR for Governors and Trustees for Secondary Schools & Academies (2023-2024): DG, MM, CP and PS to complete before the half term (**minute 58**)

62g ACTION: Annual Certificate in Safeguarding for Governors and Trustees for Secondary Schools & Academies (2023-2024): CP to complete by the end of April (**minute 58**)

Part A closed at 19:00 and RA, LH, JOB and SW left the meeting

A rectangular box containing a handwritten signature in black ink, which appears to be 'Meech'.